

**The Municipal Clerks' Association of New Jersey
Advisory Board Meeting
Agenda – Friday September 21, 2018 – 9:30 AM**

**Woodbridge Municipal Building
1 Main Street, Woodbridge, NJ 07095**

**Conference Call In: 800-201-6394
Code: 424759**

1. Call to Order
2. Flag Salute & Moment of Silence
3. Roll Call
4. Approval of Minutes
5. Unfinished Business:
 - IIMC Foundation
6. New Business:
 - a. OPRA/OPMA – Meeting with Senator Weinberg July 27, 2018
 - b. Legal Defense Fund Registration and Seminar
 - c. Rutgers – Laura Flagg
 - d. Revised LDF SOP language
 - e. Scholarships
 - f. Volunteers for MJLM Booth in November
 - g. League of Municipalities Convention – MCANJ Sponsored Sessions
 - h. 2019 Annual Clerks' Education Conference
7. Report of Officers:
 - a. President – Kevin Galland
 - b. 1st Vice President – Diane Pflugfelder
 - c. 2nd Vice President – Eileen Gore
 - d. Treasurer – Kim Marie White
 - e. Membership/Membership Drive
 - f. Account Balances/General Ledger
 - g. Secretary – Denise Cafone
 - h. Immediate Past President – Dina Zawadski
 - i. Attorney – Thomas Prol, Esq.
 - j. Executive Director – Joel Popkin
 - k. IIMC Region II Director Report

8. Report of Committees:

- a. Constitution & By-Laws - Eugene Padalino, Township of Pennsauken
- b. Education & Professional Development - Jennica Bileci, Mantua Township
- c. Education Conference Committee - Heather Mailander, Village of Ridgewood; and John Mitch, Township of Woodbridge, co-chairs.
- d. Elections - Kelly Halewicz, Waldwick
- e. Fundraising & Raffles Committee - Debra Sopronyi, Borough of Hightstown; and Doreen Cali, retired – co-chairs.
- f. Historical Report Committee – Andrew Pavlica, City of Garfield
- g. Information Technology/Webmaster - Daina Dale, Borough of Harvey Cedars
- h. Legislative Review Committee - Vincent Buttiglieri, Ocean
- i. Legal Defense Fund - Harold Wiener, Township of Irvington
- j. Manual Review Committee - Deanna Bennett, Borough of Haddonfield
- k. Membership-Peer Alliance - Vincent Buttiglieri, Ocean
- l. Past President's Council – Andrew Pavlica, City of Garfield
- m. Public Relations/MCANJ Booth - Joel Popkin, Executive Director
- n. Quill – Michele Bobrowski, Alexandria Township
- o. Records - Michele Seigfried, Robbinsville
- p. Resolutions – Sandra Bohinski, Township of Helmetta; and Pam Borek, Hillsboro Township, co-chairs.
- q. Scholarships – Rayna Harris, City of Rahway

9. Reports of Counties:

- a. Atlantic County - Lucy Samuelson, Somers Point City
- b. Bergen County - Heather Mailander, Village of Ridgewood
- c. Burlington County - Amy Cosnoski, Pemberton Township
- d. Camden County - Michele Miller, Somerdale Borough
- e. Cape May County - Scott Jett, North Wildwood City
- f. Cumberland County - Karen Seifrit, Deerfield Township
- g. Essex County - Tara Ventola, Glen Ridge Borough
- h. Gloucester County - Jennica Bileci, Mantua Township
- i. Hudson County - Alberto Cabrera, Guttenberg Township
- j. Hunterdon County - Ceil Covino, Clinton Township
- k. Mercer County - Debra Sopronyi, Hightstown Borough
- l. Middlesex County - Susan Jackson, Metuchen Borough
- m. Monmouth County - Cindy Dye, Asbury Park City
- n. Morris County - Elizabeth Osborne, Madison Borough
- o. Ocean County - Joseph Kostecki, South Toms River Borough
- p. Passaic County - Allan Susen, Haledon Borough
- q. Salem County - Melinda Taylor, Oldmans Township
- r. Somerset County - Denise Szabo, Bernards Township
- s. Sussex County - Lauren Kirkman, Vernon Township
- t. Union County - Rayna Harris, Rahway City
- u. Warren County - Kristin Shipps, Knowlton Township

10. Next Advisory Board Meeting – Friday, December 14, 2018, Woodbridge Municipal Building at 9:30 AM.

11. Adjournment